

.

From: Nawn, Kathleen (DPH)
Sent: Thursday, October 06, 2005 11:07 AM
To: Fausett, Gary (DPH); Kopec, Leo (DPH); Cheney, Sally (DPH); Belanger, Peter (DPH); Borne, Alan (DPH); Caloggero, Dina (DPH); DiNatale, Margaret (DPH); Elvin, Paul (DPH); Fontana, John (DPH); Gauthier, Cheryl (DPH); Grazioplene, Mariah (DPH); Greer, Garry (DPH); Han, Linda (DPH); Hennigan, Scott (DPH); Konomi, Raimond (DPH); Nassif, Julianne (DPH); Peppe, Joseph (DPH); Ridley, Stephen (DPH); Salemi, Charles (DPH); Sloutsky, Alex (DPH); Smole, Sandra (DPH); Stevenson, Allan (DPH)
Subject: FW: MDPH Staff Registration Only

For Lab Directors-

Our CD Bureau colleagues are trying to assist us in locating funds for lab bureau staff who wish to attend the Nov.3 session (with lab topics) of the Northeast Epidemiology Conference in Chatham, MA (Nov.2-4). Costs are \$75 registration per person, and mileage reimbursement (\$0.40/mile).

Although Dr. Han has sent you an email about this, I'm responsible for coordinating our response,

before close of business on 10-11-05, I need you to **provide me with the following:**

1. list of names from your division to wish to attend the Nov.3 session.

2. to hold down costs, we are asking for persons to car pool to the event, so we need to know who the car pool drivers will be for mileage reimbursement.

once you give me the information, we'll try to identify funding, then let you know if you're folks will be able to attend.

thanks for your help.....kathy

-----Original Message-----

From: Cheney, Sally (DPH)
Sent: Thursday, October 06, 2005 10:23 AM
To: Nawn, Kathleen (DPH)
Cc: Han, Linda (DPH); Kopec, Leo (DPH); Izzi, Marcia (DPH)
Subject: RE: MDPH Staff Registration Only

Hi, Kathy

I agree that it is important for us to support Lab participation in this year's NE Epi Conference. I will work with all of you to help determine funds that can be used to reimburse staff who attend. Given the new \$.40/mile travel reimbursement rate, we are asking all staff to carpool, wherever possible. It is a very expensive round trip. That said, here is what I need you to do.

Please work with the Lab Directors and prepare a list for me of all Lab staff who have requested to attend the Conference. For each person, please list the dates that they would like to attend. I expect that many folks, like down here, will only attend Thursday. (We are doing the same thing with staff in the CD Bureau)

My guess is that a number of people wishing to attend will be paid from federal grants. For those paid on state accounts, we can work together to look for funds, first across our state accounts/retained revenue funds.

The sooner I get this list, the more time we will have to identify funding. Please try to get it to me by early next week (Monday or Tuesday). Thanks for bringing this to my attention.

Sally

-----Original Message-----

From: Nawn, Kathleen (DPH)
Sent: Wednesday, October 05, 2005 12:48 PM

To: Han, Linda (DPH); Kopec, Leo (DPH); Cheney, Sally (DPH)
Subject: RE: MDPH Staff Registration Only

Linda-

our state lab account (4516-1000) under BB for FY06 has <\$900 for the year. Not knowing how many lab bureau folks will go, the state lab account doesn't seem practical for this. However, if you have separate funds such as a grant or revenue account available, they may be a source. Otherwise, the lab bureau doesn't have any options. I'm forwarding your email to Sally for her review. thanks.....kathy

-----Original Message-----

From: Han, Linda (DPH)
Sent: Wednesday, October 05, 2005 12:24 PM
To: Nawn, Kathleen (DPH)
Subject: FW: MDPH Staff Registration Only
Importance: High

Hi Kathy: Any ideas about identifying funding source that would allow for reimbursement of lab staff travel/registration to this in-state conference? Is this a topic for Sally Cheney? thanks, Linda

-----Original Message-----

From: Han, Linda (DPH)
Sent: Friday, September 30, 2005 2:43 PM
To: DeMaria, Alfred (DPH)
Cc: Cheney, Sally (DPH); Peppe, Joseph (DPH); Smole, Sandra (DPH); Belanger, Peter (DPH); Fontana, John (DPH); Borne, Alan (DPH); Nassif, Julianne (DPH); Caloggero, Dina (DPH)
Subject: FW: MDPH Staff Registration Only
Importance: High

Hi Al:

Marcia Izzi was telling me the other day that there are no funds currently identified to reimburse SLI staff for in-state mileage or conference fees, including those expenses (excluding lodging) that would be associated with attendance at this year's Northeast Epi conference in Nov, see below. The NE Epi lab track presentations are going to be relevant, interesting, and useful to many of our laboratorians, and I would hate for them to miss out on this once-every-7-year opportunity. It seems that if we, as the conference hosts, are going to go to the considerable effort of including a lab track (and recruiting lab speakers) in a traditionally Epi conference, we should also make a similar effort to facilitate attendance by our own lab staff. We are creating a unique opportunity for public health lab staff to benefit from exchange of ideas with counterparts from other states, and it would be a shame if SLI were not reasonably well-represented at this conference.

Are there any reimbursement/subsidy options that have yet to be explored??

Thanks,
Linda

-----Original Message-----

From: Dooley, Jacqueline (DPH)
Sent: Tuesday, September 27, 2005 11:56 AM
To: Hobbs, Sylvia (DPH); Bertrand, Thomas (DPH); Cohen, Bruce (DPH); DeMaria, Alfred (DPH); Dooley, Jacqueline (DPH); Friedman, Dara (DPH); Han, Linda (DPH); Hursen, Kathleen (DPH); Kludt, Patricia (DPH); Laporte, Tracy (DPH); Ooi, Wee Lock (DPH); Szymczak, Elizabeth (DPH)
Subject: MDPH Staff Registration Only
Importance: High

Hi Everyone:

Attached is the MDPH staff registration package we discussed at today's NE Epi planning meeting.

We will be allowing a one-day registration fee of \$75 for Thursday only. If the participant wishes to attend the Thursday evening dinner, the cost will be \$125.

This is available only to participants from the state of Massachusetts.

All participants from MDPH are required to pay the registration fee for the NE Epi conference as in-state conference fees are reimbursable.

All speakers and moderators from other state health departments are also required to register for NE Epi using the original registration materials.

<< File: MDPH Registration.doc >>

Jacki

CD Bureau Administration
State Laboratory Institute
305 South Street
Room 557C
Jamaica Plain, MA 02130
P: (617) 983-6559
F: (617) 983-6925